

# Covid-19 Risk Assessment

28<sup>th</sup> Feb 2022



**Jubilee**  
Day Nursery  
Celebrating Childhood



**Jubilee Gems Nursery**  
Magical Childhood Memories

Focus	Area of consideration	Recommendations
Children	Attendance	<ul style="list-style-type: none"> <li>Only children who are symptom free, have received a negative Covid-19 test result or have completed the required isolation period should attend the setting.</li> <li>Children's hands must be sanitized or washed with soap and water once they arrive at nursery.</li> <li>Children will be unable to attend nursery if they have been given Calpol, paracetamol or ibuprofen as it could mask symptoms.</li> <li>If children have had a temperature (37.8c or higher) they are required to have a PCR test and they will be unable to attend the setting until they have not had a fever for 24 hours (a full nursery day).</li> </ul>
	Physical distancing/ grouping	<ul style="list-style-type: none"> <li>Children are organised into appropriately sized rooms within our Early Years Settings. Wherever possible these groups or rooms do not mix during the day.</li> <li>Care routines including provision of meals, nappy changing and toileting should be taken within the space allocated to each group/room wherever possible. All supplies required throughout the day are to be collected first thing in the morning or at the end of the day.</li> <li>Outdoor spaces should be used by different groups at different times of the day. We have large outdoor facilities so this is easily achieved.</li> </ul>
	Wellbeing and education	<ul style="list-style-type: none"> <li>Children should be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing, sneezing into a tissue and sanitizing after using a tissue.</li> <li>Children should be supported to understand the changes and challenges they may be encountering as a result of Covid-19 and staff need to ensure they are aware of children's attachments and their need for emotional support at this time</li> </ul>
Workforce	Attendance	<ul style="list-style-type: none"> <li>Staff should only attend the nursery if they are symptom free, have received a negative Covid-19 test result or have completed the required isolation period</li> <li>Staff are taking part in weekly LFT's. Should staff develop symptoms a PCR test is required, the LFT's are only to be used if symptom free.</li> </ul>

	Physical distancing/ grouping	<ul style="list-style-type: none"> <li>• breaks will be staggered from 11.45-2pm to ensure that the staff room does not become over crowded.</li> <li>• Staff will continue to maintain social distancing from colleagues, parents and visitors wherever possible.</li> <li>• NO ONE is to enter the main kitchen with a maximum of 2 people in the other kitchens.</li> <li>• Staff are advised wear a face mask when greeting the children and parents in the morning/evening.</li> </ul>
	Training	<ul style="list-style-type: none"> <li>• All staff members will receive appropriate instruction and training in infection control, standard operating procedures and risk assessments within the settings. We will also keep all staff well informed through our communication platform Famly.</li> <li>• We use Noodlenow, an online learning platform, so the staff are able to ensure that they keep up to date with all training requirements.</li> </ul>
Parents	Physical distancing	<ul style="list-style-type: none"> <li>• Only parents who are symptom free, have received a negative Covid-19 test result or have completed the required isolation period will be able to drop off or collect their child.</li> <li>• There are specific drop off points for different rooms. All parents will be informed of this through our communication platform Famly to avoid parents entering the nursery unnecessarily.</li> <li>• When parents are waiting to drop off or collect their child, physical/social distancing is encouraged.</li> <li>• Parents are advised to wear face masks when dropping off and collecting their children.</li> </ul>
	Communications	<ul style="list-style-type: none"> <li>• Parents will receive clear communication regarding the role they play in the safe operating procedure and all measures being taken to ensure the safety of their children and themselves. Clear guidance and instruction will be given through our communication platform Famly.</li> <li>• Daily communication with parents will be given through our communication platform Family, giving parents information about what the children have been doing and what they will have to look forward to. We will also communicate any messages through Famly and encourage parents to also do the same so that drop off and collections can be a swift and smooth process. This can be through the private messaging tool that is on the Family app.</li> </ul>

	Drop off and collection	<ul style="list-style-type: none"> <li>• Drop off and collections need to be a swift and smooth process, so the following is essential. Please feel free to message on Family or give us a call if there is anything that you would like to discuss.</li> <li>• Parents MUST NOT enter any of the buildings, children need to be dropped off and collected at the doorway.</li> <li>• Children's coats, bags with sufficient spare clothing (that is appropriate for the season), wellies and all in ones should all be in a labelled bag and where possible remain at nursery.</li> <li>• Nappies and wipes must be supplied in bulk so that they can remain at nursery. All nappies and wipes MUST be labelled.</li> </ul>
Visitors	Visits	<ul style="list-style-type: none"> <li>• Attendance to the setting will be limited to children and staff as far as practically possible with only essential visitors permitted to enter.</li> <li>• Show rounds will be carried out towards the end of the day where possible when the nursery is quieter.</li> <li>• If Visitors do come into the nursery they will sanitizer on arrival, be advised to wear a face mask (unless directly working with one child) and record their details.</li> </ul>
Hygiene and health and safety	Hand washing	<ul style="list-style-type: none"> <li>• All children and staff must wash/sanitize their hands upon arrival at the nursery</li> <li>• Staff members encourage Children to wash their hands frequently.</li> <li>• Staff will be vigilant and continually remind the children of the importance of hand washing.</li> </ul>
	Cleaning	<ul style="list-style-type: none"> <li>• General cleaning throughout the day will be carried out – toys wiped/dipped regularly, including work surfaces, tables and chairs, with floors mopped/steamed daily.</li> <li>• Communal area's and walkways, touch points (including computers, phones and keypads) and hand washing facilities will be cleaned and sanitized regularly.</li> </ul>
	Waste disposal	<ul style="list-style-type: none"> <li>• All waste must be disposed of in a hygienic and safe manner</li> <li>• Tissues must be immediately disposed of in appropriate bins.</li> </ul>
	Laundry	<ul style="list-style-type: none"> <li>• All items within the nursery requiring laundering will be washed in line with NHS laundry guidelines</li> <li>• Items such as towels and flannels must not be shared by children.</li> <li>• Bedding must be individually tagged and washed every week.</li> </ul>

	Risk assessment	<ul style="list-style-type: none"> <li>• All activities will be visually risk assessed and due consideration given to any adaptations to usual practice. It is expected that some activities/learning experiences may need to be adapted.</li> <li>• Risk assessments will be reviewed and monitored and changes made as required or as government guidance changes.</li> </ul>
Premises	Buildings	<ul style="list-style-type: none"> <li>• Windows will be open where possible to ensure ventilation.</li> <li>• Outdoor spaces will be set up daily so that children can make maximum use of the outdoors.</li> </ul>
	Resources	<ul style="list-style-type: none"> <li>• All resources required for play and learning experiences of children are regularly washed and/or sterilised</li> <li>• All equipment will be looked at and if it is decided that it is not easily cleaned then it may be removed temporarily. Other learning opportunities will be provided.</li> </ul>
Supplies		<ul style="list-style-type: none"> <li>• The setting will ensure an adequate amount of essential supplies. Contingency plans are in place to minimise the impact of any shortages of supplies. We would not be able to operate without essential supplies required for ensuring infection control.</li> <li>• A monitoring system for the usage of PPE is in place to ensure that a supply is available to all who require it to meet the operational needs of the nursery. Should a shortage occur, other options may be considered, such as the use of washable tabards. These items will be washed at a high temperature and separate to any other nursery washing.</li> <li>• In case the supply of food is interrupted, procedures are in place to ensure that appropriate food alternatives are sourced, and normal food safety and hygiene processes are followed.</li> </ul>
Responding to a suspected case		<ul style="list-style-type: none"> <li>• In the event of a child having suspected coronavirus symptoms whilst at nursery, they should be collected as soon as possible, PCR carried out and isolate at home in line with the NHS guidance.</li> <li>• A member of staff will remain with the child until they are collected.</li> <li>• In the event of a staff member developing suspected coronavirus symptoms whilst working at the nursery, they should return home immediately book a test and isolate in line with the NHS guidance.</li> </ul>

		<ul style="list-style-type: none"> <li>• We will follow all guidance and advice given by the government and Public Health England.</li> <li>• If a case is confirmed, Ofsted and the local authority will be notified.</li> </ul>
Positive case within the household		<ul style="list-style-type: none"> <li>• If a negative PCR is received then staff and children can return to nursery.</li> <li>• If any symptoms develop within the 10 days a PCR must be taken again and the individual is required to isolate until the results return.</li> </ul>